

HISTORIC PRESERVATION COMMISSION
MEETING MINUTES

Date of Meeting: **February 21, 2018**
 Time of Meeting: Regular meeting **7:30 PM**
 Meeting Location: **Webster Groves City Hall, 4 E Lockwood Ave**

	Present	Absent
<u>MEMBERS (5):</u>		
Katie Ortwerth (Chair)	_____	<u>X</u>
Faye Betts	_____	<u>X</u>
Barbara Homeier	<u>X</u>	_____
Anne Kelly	<u>X</u>	_____
Mike McClorey	<u>X</u>	_____
Patrick Murphy	<u>X</u>	_____
Bill Stancil	<u>X</u>	_____
Amanda Clark (A)	<u>X</u>	_____
Doug Stanley (A)	<u>X</u>	_____
 <u>COUNCIL LIAISON</u>		
Frank Janoski, Council Member (E)	<u>X</u>	_____
 <u>STAFF:</u>		
Mike Harney, Building Commissioner (E)	<u>X</u>	_____

PUBLIC HEARING:

REGULAR MEETING:

- 1. Approval of Minutes – January 15, 2018**
 - a. Doug Stanley moved to approve the minutes subject to correction noted after review by Commission, Mike McClorey seconded the motion, all concurred and the January 15, 2018 minutes were passed subject to the aforementioned correction.
- 2. Potential nominations**
 - a. 546 N Elm Ave (Stancil)**
 Bill Stancil reported and discussion ensued. The area in the middle of the cul de sac has been discussed previously as a possible location for a plaque commemorating the site of the former school house. The Commission discussed placement of more prominent stone or marble marker and plaque near the street sign on N. Elm. Bill Stancil will solicit pricing information on such a marker. The Commission discussed putting the link to the City website with pictures and dates in the information on the plaque.
 - b. 208 W Old Watson Rd (Lustron)**
 Mike will send a copy of the letter of intent to nominate form to Anne Kelly and Peter Murphy for suggested revisions regarding the opportunity to be nominated.
 - c. Kit Homes (Lustron, Sears, etc.)**
 Patrick Murphy reports that he recently spoke with the owner of 535 Oakwood Avenue, a Gordon Van Times kit home. In terms of reaching out to owners of kit homes, Patrick suggested that any letter include a copy of the "Misunderstood Facts" pamphlet, along with a list of other already designated homes, to foster the appeal of historic designation

as a kind of exclusive club. Possible incentives for "members" such as discounts at local businesses were also discussed and met with enthusiasm.

3. Lecture Series

- a. Committee (Murphy)**
- b. Dates**
- c. Grant**

Patrick reports that he has been in touch with Ryan and the selected speaker has accepted the engagement. He presented a copy of the proposed poster for the event, which all Commission members agreed was very attractive and professional. April 11th is the upcoming date. Mike Harney will confirm upcoming grant deadlines/requirements. Patrick will coordinate with Ryan regarding same.

OTHER BUSINESS:

1. Tuxedo Park Historic District

Anne Kelly is acquiring past research from former HPC member Elyse McBride.

2. Landmark/Historic District Tree

Bill Stancil reports that he is getting 3-4 bids. Mike Harney to review the design. Method of affixing trees to wall will be metal brackets or similar. 50 plates will be purchased, with the current plan being to mount 37 and save the remainder. Further decisions to be made after price is determined.

3. Budget

Mike Harney advises budget submission/approval deadlines are approaching. HPC should submit bids for 2018-19 fiscal year. IT was suggested that the Douglas Manor project be pitched to the City Council for budget approval.

4. Other business

None.

NEXT MEETING: Wednesday March 21, 2018

Individuals who require an accommodation (sign language, interpreter, listening devices, etc.) to participate in the meeting should contact the City Clerk at 314-963-5318 (fax number 314-963-7561) or Relay Missouri at 1-800-735-2966 (TDD) at least two working days prior to the meeting.

- A. State of the Commission Address
- B. Increase availability of information through electronic media
 - 1. Social media
 - 2. WGHS web page
 - 3. WGHPC web page
 - 4. Radio Station KWRH
 - 5. W/K Times
 - d. Community Connection
 - e. Eye on Webster
 - f. Letter to the Editor
 - 6. WG facebook page
- C. Identify 3-4 properties on the “at risk” list for potential designation
- D. Create a Landmark Designation Plaque (maybe contributing buildings in a Historic District)
- E. Consider historic tree with leaves denoting landmarks and districts
- F. Continue Lecture Series (select dates/speakers/topics)
 - 1. Identify list of groups to contact regarding the lecture series
 - 2. Expand bullet point “history of WG” on Historical Society Web page and place on CoWG web page
 - 3. Place photos on web site (credit to photographer)
 - 4. Post list of books available at WG Library that were written about WG