

# HISTORIC PRESERVATION COMMISSION

## Meeting Minutes

Date of Meeting: **January 15, 2018**

Time of Meeting: Regular meeting **6:30 PM**

Meeting Location: **Webster Groves City Hall, 4 E Lockwood Ave**

	Present	Absent
<b>MEMBERS (5):</b>		
Katie Ortwerth (Chair)	X	
Faye Betts	X	
Barbara Homeier	X	
Anne Kelly (RS)	X	
<i>Sewer cut off in yard for demolition. PVC cap and riser installed. Material from riser to main is clay tile that will need to be removed prior to the installation of the new house</i> Mike McClorey	X	
Anne Halvachs	X	
Bill Stancil (VC)	X	
Amanda Clark (A)	X	
Doug Stanley	X	
<b>COUNCIL LIAISON</b>		
Laura Arnold, Council Member (E)		X
<b>STAFF:</b>		
Mike Harney, Building Commissioner (E)		X
Mara Perry	X	

### **VOTING ON OFFICERS:**

Following welcome and rollcall, the floor was opened for HPC officer nominations for the 2019 term.

1. Chair –  
Anne Kelly nominated Katie Ortwerth for chair.
2. Vice-Chair –  
Anne Kelly nominated Amanda Clark for vice-chair.
3. Recording Secretary –  
Doug Stanley nominated Anne Kelly for recording secretary.

Doug Stanley moved for the slate of officer nominations to be called for a vote; Faye Betts seconded the motion. The slate of officers was called for a vote. Votes in favor were called; all members were heard, votes were unanimously in favor. Call was made for votes in opposition; none heard. The slate of 2019 HPC officer nominations was thereby unanimously passed.

### **PUBLIC HEARINGS:**

1. None.

### **REGULAR MEETING:**

1. Approval of Minutes – December 19, 2018

Doug Stanley moved to approve the December 19, 2018 minutes; motion seconded by Mike McClorey; passed by unanimous vote.

2. Visitor Comments – n/a

### **NEW BUSINESS:**

1. 514 Ridge – Demolition of a 100 Year Old Structure

Applicant was not present. Packet before HPC for consideration included interior and exterior photos, survey, and other documentation and records. Key structural issues noted. Although Applicant not present to discuss usual criteria, Mara Perry advised the HPC that staff has conversed with Applicant. HPC members discussed criteria, remarking, noting lack of remarkable historical significance of subject property. Mike McClourey moved to conclude discussion; seconded; motion passed by unanimous vote.

2. Library Historic Photo Contest

Anne Kelly presented information regarding Webster Groves Library Historical Building Photo Contest to the HPC, advising of the library's interest in having the HPC participate in the event. The HPC discussed, agreed that the HPC would be happy to take part in the event. Anne Kelly will communicate and coordinate with Tom Cooper and report back next month.

**OLD BUSINESS:**

1. Discussion of Potential Code Changes

Mara Perry discussed alternative proposed code change ideas with HPC members, providing flow charts depicting various procedural alternatives for improved HPC review and decision-making. HPC members discussed pros and cons, brainstormed about primary objectives underlying revisions to the code. Discussion continued to next meeting. Members will advise Maura regarding certain HPC membership and other redline issues noted during meeting.

2. Lecture Series Committee Report

Amanda Clark reports that the lecture series may be moved to mid-March or the fall. Maura Perry sent out a doddle poll regarding dates. It was agreed that appointing a new HPC "liason" to attend Lecture Series Committee meetings is not necessary for this year's lecture series.

3. Other business - none

Motion to adjourn meeting made by Mike McClourey; seconded, unanimously approved and the meeting was adjourned.

**NEXT MEETING:** Tuesday, February 12, 2019, 6:30 pm

Individuals who require an accommodation (sign language, interpreter, listening devices, etc.) to participate in the meeting should contact the City Clerk at 314-963-5318 (fax number 314-963-7561) or Relay Missouri at 1-800-735-2966 (TDD) at least two working days prior to the meeting.

- A. State of the Commission Address
- B. Increase availability of information through electronic media
  - 1. Social media
  - 2. WGHS web page
  - 3. WGHPC web page
  - 4. Radio Station KWRH
  - 5. W/K Times
    - a. Community Connection
    - b. Eye on Webster
    - c. Letter to the Editor
  - 6. WG facebook page
- C. Identify 3-4 properties on the “at risk” list for potential designation
- D. Create a Landmark Designation Plaque (maybe contributing buildings in a Historic District)
- E. Consider historic tree with leaves denoting landmarks and districts
- F. Continue Lecture Series (select dates/speakers/topics)
  - 1. Identify list of groups to contact regarding the lecture series
  - 2. Expand bullet point “history of WG” on Historical Society Web page and place on CoWG web page
  - 3. Place photos on web site (credit to photographer)
  - 4. Post list of books available at WG Library that were written about WG